



DEPARTMENT OF TRANSPORTATION  
*Milwaukee County*

**Brian Dranzik** • Director  
• Highway Commissioner

Request for Qualifications (RFQ)  
Phase 1 Site Reconnaissance Report  
Section 106 Historic and Archaeological Report  
Soil Borings and Report  
Pavement Cores

RE: Project Number WH010211  
CTH MM West St Martins Road  
South North Cape Rd (CTH J) to South Lovers Lane (STH 100)  
City of Franklin  
Milwaukee County

The Milwaukee County Department of Transportation is requesting a Statement of Qualifications (SOQ) to provide professional services for the preparation of a Phase 1 Site Reconnaissance Report, and for a Section 106 Historic and Archaeological Report to be part of the Type II ER prepared by Milwaukee County. The work also includes soil borings, pavement cores, preparing a soils report, for inclusion in the Pavement Type Selection Report (PTSR) prepared by Milwaukee County for a PROJECT in the City of Franklin, Milwaukee County. The PROJECT consists of reconditioning West St Martins Road (CTH MM) from South North Cape Rd (CTH J) to South Lovers Lane (STH 100).

The work includes preparing a Phase 1 and if required, Phase 2 Site Reconnaissance Reports; preparing a Section 106 Historic and Archeological Report, all in accordance with the requirements of the State of Wisconsin Department of Transportation Facilities Development Manual (Manual). The work also includes performing 24 soil borings and eight (8) pavement cores and analysis for inclusion in the Pavement Type Selection Report. The boring and analysis shall include Frost index, Design Group and data as outlined in the Manual.

The Statement of Qualifications should include recent experience of your firm (i.e. projects within the last 2 to 4 years), identification of key project personnel and their qualifications, and a maximum of three (similar project) references which may be contacted. The key personnel listed in the proposal shall be the individuals who will be doing the work.

MILWAUKEE COUNTY – CITY CAMPUS 2711 WEST WELLS STREET SUITE 300 MILWAUKEE, WI 53208  
PHONE NUMBERS: Administration 414 -278-4892 Transportation Services 414-278-5096  
FAX NUMBERS: Administration 414 -223-1899 Transportation Services 414-223-1850

One (1) original and three (3) copies of the SOQ must be received no later than 2:00 p.m., July 21, 2014 and addressed as follows:

Andrea Weddle-Henning, P.E.  
Manager – Highway Design and Construction Engineering  
Milwaukee County Department of Transportation  
Transportation Division  
2711 West Wells Street, Suite 300  
Milwaukee, WI 53208

Statement of Qualifications by joint venture groups as well as individual firms will be considered. **Milwaukee County reserves the right to enter into immediate negotiations and contract award with any firm based solely on the information contained in the Technical Proposal.**

A 25% goal has been established for Disadvantaged Business Enterprise (DBE) participation for this work. Further assistance with this initiative can be obtained by contacting the Community Business Development Partners Department of Milwaukee County (CBDP) at (414) 278-4747, or [cbdpcompliance@milwcnty.com](mailto:cbdpcompliance@milwcnty.com). The directory of DBE firms currently certified can be found at: <https://app.mylcm.com/wisdot/Reports/WisDotUCPDirectory.aspx>

Technical Proposals will be evaluated and ranked on the following criteria:

<u>Evaluation Criteria</u>	<u>Weight</u>
Project Experience	35%
Key Project Personnel Credentials	55%
Project References	10%

A tentative schedule for award of this contract is as follows:

<u>Activity</u>	<u>Target Date</u>
Receive Technical Proposals	July 21, 2014
Evaluate Proposals	July 22-23, 2014
Select Firm	July 23, 2014
Request Cost Proposal	July 24, 2014
Receive Cost Proposal	July 30, 2014
Negotiate Contract	August 4-8, 2014
Issue Notice to Proceed	August 18, 2014

A cost proposal will be requested from the selected firm. The selected firm will enter into negotiations for a two-party contract with Milwaukee County.

If negotiations result in an award of a contract to the selected firm, then all remaining firms will be notified accordingly. If negotiations with the selected firm fail to result in a contract award, then a cost proposal will be requested and negotiations will begin with the next firm selected on the short-list, and so on.

All questions regarding the project and this announcement shall be directed to Joseph Wieczorek at (414) 278-4893 or fax (414) 223-1850.